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NH-52, Hisar- Chandigarh Road, Hisar-125001, Haryana (India)

https://www.osgu.ac.in/
info@osgu.ac.in
registrar@osgu.ac.in
+91 9996 789 860
+91 8255 099 999

Ref. No.: OSGU/RO/26/2033 Date: 28/07/2026

OFFICE ORDER

WOMEN EMPOWERMENT CELL

Subject: Reconstitution of Women Empowerment Cell.

Preamble:

Women empowerment has been recognized as an important source of welfare of women and economic growth. Independent women create better environment for themselves and others and also provide society with different solutions to social problems. However, they still represent a minority in decision making process. Women often face gender-based barriers to starting and growing their career, like discrimination, matrimonial responsibilities and inheritance laws and/or socio-cultural practices; lack of access to formal finance mechanisms; limited mobility and access to information and networks, etc. Women's empowerment cell of the OSGU can make a particularly strong effect on socio-economic well-being of the family and communities and poverty reduction.

Composition of the Cell (Quorum-04 members) All women members:

1) **Chairperson:**
   Dr. Sunena, SHS

   Members:
2) Dr. Beena Dixit, SPF
3) Dr. Gagandeep Kundu, SAS
4) Dr. Anju, SET
5) Dr. Veerta Thakur, SET

   Convener/Member Secretary
6) Dr. MeenaKundu, SSH

Contact Details of Chairperson – deanshs@osgu.ac.in, +91-9817700249.

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4. Assistant Registrar (Establishment).
5. All the concerned Members/ Officials and their personal file.
6. In-charge, IT-Cell, OSGU, Hisar.

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registrar@osgu.ac.in
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Ref. No.: OSGU/RO/26/2032 Date: 28/07/2026

OFFICE ORDER

ENTREPRENEURSHIP DEVELOPMENT CELL (EDC)

Subject: Reconstitution of Entrepreneurship Development Cell (EDC)

Preamble:

The cell undertakes several activities for student development wherein the student gets corporate exposure while studying and develops a spirit of entrepreneurship. This enables student capability enhancement as well as their alignment with Industry. This way the EDC at one stroke creates a win-win model for students as well as Industry. Entrepreneurship development cell bridges the gap between ideas to the market product. EDC Supports businesses and innovators as they develop, launch, and commercialize their ideas and motivate the students to bring out their latent spirit of Entrepreneurship. EDC strives to produce successful entrepreneurs imbibed with leadership qualities using innovative and ethical business practices to make global impact.

Composition of the Cell (Quorum-03members):

1) **Chairperson:**
   Dr. Shobhna Poddar, Group Executive Director
   Members:
2) Dr. Hitesh Kumar, SPS
3) Dr. Monika, SAG
4) Dr. Yuvraj Chahar, SCM
5) Mr. Mohit, SHM
   Convener/Member Secretary
6) Dr. Shailesh Kumar, SET

Contact Details of Chairperson – dcr@osgu.ac.in, +91-9817700699.

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https://www.osgu.ac.in/
info@osgu.ac.in
registrar@osgu.ac.in
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+91 8255 099 999

Ref. No.: OSGU/RO/26/2034 Date: 28/07/2026

OFFICE ORDER

INDUSTRY ACADEMIA INTERFACE CELL (IAIC)

Subject: Reconstitution of Industry Academia Interface Cell (IAIC)

Preamble

The transition from student to a corporate environment is a big adjustment for many graduates. Expectations and responsibilities in the workplace are very different than those in university. There are unspoken nuances and social norms that many students are completely unaware of and adjusting to a professional environment can be extremely challenging. It is important that newly passed out students are prepared for the changes and ready to adapt in order to thrive in the professional world. To support student in this regard, a cell namely Industry Academia Interface Cell is formed. The primary objective of this cell is to facilitate interface between the University and the Industry so that students get more exposure to the Industry which would help to develop their skills and in turn increase their employability.

Composition of the Cell (Quorum-03members):

1) **Chairperson:**
   Dr. Ajay Kumar Poddar, G.COO
   Members:
2) Dr. Shobhna Poddar, G.ED
3) Dr. Renu Sharma, SAS
4) Dr. Parveen Sehgal, SET
5) Dr. Deepa Khanna, AIP
6) Mr. Sourav Kumar, APRO
   Convener/Member Secretary
7) Mr. Bhavya, SAS

Contact Details of Chairperson – coo@osgu.ac.in, +91-9996789889.

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https://www.osgu.ac.in/
info@osgu.ac.in
registrar@osgu.ac.in
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+91 8255 099 999

Ref. No.: OSGU/RO/26/2035 Date: 28/07/2026

OFFICE ORDER

INTELLECTUAL PROPERTY RIGHT CELL

Subject: Reconstitution of Intellectual Property Right Cell.

Preamble:

Intellectual property (IP) refers to various distinct types of creations, inventions, literary and artistic works, symbols, names, images, and designs used in commerce; for which a set of exclusive rights like copyrights, trademarks, patents, industrial design rights and trade secrets are recognized under the corresponding fields of law.

"Intellectual property is a part and parcel of our life. No matter what we do and where we are, we are always surrounded by the fruits of human creativity and inventions which make our life easier".

The four categories of intellectual property protections include:

- Trade Secrets
- Patents
- Copyrights
- Trademarks

To protect such university's rights, a cell called Intellectual Property Right Cell is come into the existence.

Composition of the Cell (Quorum-03members):

1) **Chairperson:**
   Dr. Mahender Poonia, Dean Curriculum
   Members:
2) Dr. Sanjeev Sharma, SAS
3) Dr. Shailesh Kumar, SET
4) Dr. Neelam Sihag, SLS
5) Dr. Chayanika, SAS
6) Dr. Hitesh Kumar, SPS
7) Dr. Parshant, Librarian
   Convener/Member Secretary
8) Dr. Basanti Barar, SAS

Contact Details of Chairperson – drmahender@osgu.ac.in, +91-9255196880.

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registrar@osgu.ac.in
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+91 8255 099 999

Ref. No.: OSGU/RO/26/2031 Date: 28/07/2026

OFFICE ORDER

INTERNATIONAL STUDENTS' CELL (ISC)

Subject: Reconstitution of International Students Cell (ISC).

Preamble

OSGU is already a global university as it has students enrolled from many countries around the globe. The students from foreign countries come with their own set of custom, culture, and also fear of unknown society. Hence, it is highly required to assist these students to adjust in Indian culture system. The students from other countries may also feel starting uncomforting in various routine tasks. The International Student Cell has been formed to provide them better support and assistance so that they can feel& enjoy secure and safe study environment at OSGU. The cell is highly devoted towards making their stay at OSGU as comfortable as their own home and country.

Composition of the Cell (Quorum-03members):

1) **Chairperson:**
   Dr. Ajay Kumar Poddar, G.COO
   Members:
2) Dr. Sumesh Jain, Dean Admission
3) Dr. Saurabh Charaya, COE
4) Dr. Seema Ghanghas, Director International Affairs
5) Dr. Nisha Charaya, SET
   Convener/Member Secretary
6) Dr. Sachin, SAG

Contact Details of Chairperson – coo@osgu.ac.in, +91-9996789889.

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https://www.osgu.ac.in/
info@osgu.ac.in
registrar@osgu.ac.in
+91 9996 789 860
+91 8255 099 999

Ref. No.: OSGU/RO/26/2041 Date: 28/07/2026

OFFICE ORDER

IT CELL

Subject: Reconstitution of IT Cell.

Preamble:

The IT cell of the University has been constituted with an objective to create a speedy and rapid functioning of the administrative work and academic activities. The cell is working with the existing infrastructure and manpower. The cell is trying to foster the growth of the University by maximizing the usages of Information Technology.The IT Cell looks after the University work related with the Automation, Electronic Information Exchange, it also includes complete University Websites' functioning such as uploading, unloading of information etc. The cell will also facilitate on the more usages of the advanced information technologies and communication for avoiding the duplication of the work and hassle-free functioning.

Composition of the Cell (Quorum-04 members):

Chairperson:

1) Dr. Shailesh Kumar, SET

Members:

2) Dr. Parveen Sehgal, SET
3) Dr. Vipin Nandal, SCM
4) Mr. Sunil Arora, IT Cell
5) Mr. Tej Singh, ERP Cell
6) Mr. Sumit Chugh, IT
7) Mr. Lalit Saini, IT

Convener/ Member Secretary

8) Mr. Rahul, SET

Contact Details of Chairperson – deanset@osgu.ac.in, +91-9896982499.

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https://www.osgu.ac.in/
info@osgu.ac.in
registrar@osgu.ac.in
+91 9996 789 860
+91 8255 099 999

Ref. No.: OSGU/RO/26/2039 Date: 25/07/2026

OFFICE ORDER

LEGAL CELL

Subject: Reconstitution of Legal Cell

Preamble:

The legal cell in the University has been established to centralize all the disputes related to the University and ensure timely action before concerned courts to safeguard the legal interest of the University. The Legal Cell has been constituted as per the approval of the Competent Authority of the University. The Legal Cell is a very sensitive and important part of the administration, the activities of the cell is confidential and time bound.

Composition of the Cell (Quorum-04 members):

1) **Chairperson:**
   Dr. Neelam Sihag, SLS
   Members:
2) Mr. NeerajTaneja, SLS
3) Mr. Sachin Goyal, SLS
4) Dr. Neha, SLS
5) Ms. Kajal, SLS
6) Mr. Rohit Singh, SLS
   Convener/Member Secretary
7) Mr. Keshav, SLS

Contact Details of Chairperson – deansls@osgu.ac.in, +91-8222888410

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NH-52, Hisar- Chandigarh Road, Hisar-125001, Haryana (India)

https://www.osgu.ac.in/
info@osgu.ac.in
registrar@osgu.ac.in
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+91 8255 099 999

Ref. No.: OSGU/RO/26/2038 Date: 28/07/2026

OFFICE ORDER

PROFESSIONAL TIE UPS & CONSULTING CELL (PCC)

Subject: Reconstitution of Professional Tie Ups & Consulting Cell.

Preamble:

Professional Tie-Ups facilitates students and faculty to learn in most advanced level. These Tie-Ups helps the students and faculty in honing their skills and also enable overall personality development. To give an edge, the University look to entered into Tie-Ups for collaborative working with several professional bodies and other organisations. The Professional Tie Ups and Consulting Cell (PCC) continuously working for such tie ups and opportunity to get consolation from the Professional Bodies.

Composition of the Cell (Quorum-04members):

1) **Chairperson:**

   Dr. Shobhna Poddar, Group Executive Director

   Members:

2) Dr. Sumesh Jain, SET
3) Dr. Kuldeep Singh, SCM
4) Dr. Shailesh Kumar, SET
5) Dr. Sunena, SHS
6) Dr. Pavitra B V, SAG

   Convener/Member Secretary

7) Mr. Bhavya, SAS

Contact Details of Chairperson – dcr@osgu.ac.in, +91-9817700699

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info@osgu.ac.in
registrar@osgu.ac.in
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+91 8255 099 999

Ref. No.: OSGU/RO/26/2030 Date: 28/07/2026

OFFICE ORDER

SC/ST & MINORITY CELL

Subject: Reconstitution of SC/ST & Minority Cell.

Preamble:

The University is committed to nurture an environment to promote the cultural diversity that our country takes pride in. The motto of the Cell as well as the University in general is to respect every student and staff irrespective of their ethnicities, socio-cultural backgrounds, religious faiths, national identities and so on. The Cell is dedicated to safeguard individual rights of SC/ST &minorities, in tandem with the provisions of the Constitution.

Composition of the Cell (Quorum-03members):

Chairperson:

1) Dr. Basanti Brar, SAS

Members:

2) Dr. Krishan Kumar, SSH
3) Ms. Pooja, SHS
4) Mr. Mohibul Islam, AIP
5) Dr. Ikbal, SAS
6) 03 Students from the relevant community

Convener/Member Secretary

7) Dr. Veerta Thakur, SET

Contact Details of Chairperson – hodsas@osgu.ac.in, +91-9991212198

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info@osgu.ac.in
registrar@osgu.ac.in
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Ref. No.: OSGU/RO/26/2037 Date: 28/07/2026

OFFICE ORDER

STUDENTS COMPETITIVITY DEVELOPMENT CELL (SCDC)

Subject: Reconstitution of Students Competitivity Development Cell (SCDC)

Preamble:

In today's world the student can mark their success by developing their competitive skills in the area of their interest. We at OSGU, also admit the importance of competitive growth of an individual student. The Students Competitive Development Cell hence, can prove to be a milestone for developing the overall caliber of the students. The major objective of the cell is to provide basic exposure to the students so that can get a direction towards the success in their career i.e. Govt. or Private sector. The cell will highly involve in strengthening the competitive capacity of the students that will help them in future to reach the height of success.

Composition of the Cell (Quorum-04 members):

1) **Chairperson:**
   Dr. Sunil Kumar Bainda, SSH
   Members:
2) Dr. Sneha Sharma, SSH
3) Dr. Parveen Sehgal, SET
4) Ms. Ritu Rani, SAS
5) Mr. Rohit, SLS
6) 02 Meritorious students (to be selected as per the last semester results)
   Convener/Member Secretary
7) Dr Meena Kundu, SSH

Contact Details of Chairperson – deanssh@osgu.ac.in, +91-9466288008.

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info@osgu.ac.in
registrar@osgu.ac.in
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Ref. No.: OSGU/RO/26/2040 Date: 28/07/2026

OFFICE ORDER

STUDENTS WELLBEING COUNSELING CELL (SWC)

Subject: Reconstitution of Students Wellbeing Counseling Cell (SWC)

Preamble:

Mental health problems are as common among students as they are in the general population.The students with a diagnosed mental health condition can benefit from counselling. Specially, in the beginning of sessions; students used to face new challenges. They could benefit from talking to someone. There are many reasons of their want of support. This includes:

- Home sickness
- Friend, family or relationship issues
- Low mood or are losing interest in things you enjoy
- Stress or anxiety about your work or anything else
- Habit of taking drugs/alcohol etc.

The University's Students Counselling Cell (SCC) shall help the students to understand these issues and suggest strategies for dealing them effectively in confidential environment.

Note: Each needy student will be dealt and talked in person by only one Counsellor.

Composition of the Cell (Quorum-03 members):

1) **Chairperson:**
   Dr. Sunena, Dean SHS
   Members:
2) Dr. Deeppa Khanna, AIP
3) Dr. Beena Dixit, SPF
4) Dr. Ritu Hooda, SCM
5) Dr. Rashmi, SAS
6) Ms. Ishu, AIP
   Convener/Member Secretary
7) Dr. Ondriylla, STE

Contact Details of Chairperson – deanshs@osgu.ac.in, +91-9817700249.

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registrar@osgu.ac.in
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Ref. No.: OSGU/RO/26/2042 Date: 28/07/2026

OFFICE ORDER

TECHNICAL UP-GRADATION CELL

Subject: - Reconstitution of Technical Up gradation Cell

Preamble:

Science and Technology are an integral part of a university. These two streams fill the gaps between the knowledge and application of that. In present times, the teaching fraternity needs to be updated with the newer methodology in education, discoveries and innovations. Beside the availability of technical facilities, it is also important to upgrade the technical knowledge in the field. The technical resources also include the people who are working with scientific and technical knowledge sharing and imparting.

Composition of the Committee (Quorum-04 members):

1) **Chairperson:**
   Dr. Sumesh Jain, Dean Admission
   Members:
2) Dr. Rakesh Dhiman, Registrar
3) Dr. Parveen Sehgal, Professor, CSE
4) Dr. Krishan Kumar, Estate Officer
5) Mr. Lalit Saini, System Administrator
   Convener/Member Secretary
6) Mr. Sunil Arora, IT Head

Contact Details of Chairperson – jain.sumesh@yahoo.co.in, +91-9996789864

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Ref. No.: OSGU/RO/26/2036 Date: 28/07/2026

OFFICE ORDER

TRAINING AND PLACEMENT CELL – SCHOOL LEVEL (TPC)

Subject: Reconstitution of Training and Placement Cell.

Preamble

What are those factors that students consider while looking for a university to pursue higher studies? Robust infrastructure, experienced faculty, well-planned academic courses, fun-filled campus life, excellent placements through well-established University& School Placement Cell. The main objective of any University& School Placement Cell is to bridge the gap between the stringent competition in the industry and talent available in the school. With adequate training and support, students enhance their skills and understand how to showcase their abilities in the best possible way. School Placement Cell not only offers training programs to students to develop various significant skills but also facilitates the process of recruitment for all the eligible students through main university placement department.

Composition of the Cell (Quorum-04members):

1) **Chairperson:**
   Dean/Incharge of the respective schools
   Members:
2) HoD of the school
3) 2 Faculty of the school (Professor/Associate Professor)
4) 03 Meritorious students (to be selected as per the last semester results)
   Convener/Member Secretary
5) Co-Ordinator of TPC of the School

Registrar

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6. In-charge, IT-Cell, OSGU, Hisar.

Asstt. Registrar