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Ref. No.: OSGU/RO/26/2046 Date: 28/07/2026

OFFICE ORDER

HOSTEL COMMITTEE

Subject: Reconstitution of Hostel Committee

Preamble:

Hostel is known to be the second home of a student where he lives without his own family members. So, it becomes our prime responsibility to make our students feel like they are at their home while staying in hostel. For the assistance and support of students residing in hostel, a committee namely Hostel Committee is formed so that students feel safe and secure during their stay at hostel. Hostel Committee is responsible for the smooth functioning of the hostel. The hostel committee is highly devoted to take active interest in general welfare of the students residing in the hostel and assist the council of wardens in maintaining the good living standards.

Composition of the Committee (Quorum-06 members):

1) **Chairperson:**
   Dr. Rakesh Dhiman, DSSW
   Members:
2) Dr. Ritu Hooda, SCM
3) Mr. Rajesh Nandal, SET
4) Mr. Sonu Ram, SET
5) Ms. G. Shiny, SAG
6) Mr Ravinder, Hostel Warden (Boys)
7) Ms. Manju, Hostel Warden (Girls)
8) 3 Boys & 3 Girls Students (Nominated by DSW)
   Member Secretary
9) Mr. Mohit, SHM

Contact Details of Chairperson – drrakesh@osgu.ac.in, +91-9817700910.

Registrar

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A copy of the above forwarded to the following for information & necessary action;

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3. P.A. to the Group Chief Operating Officer & Provost (for kind information).
4. Assistant Registrar (Establishment)
5. All the concerned Members/ Officials and their personal file.
6. In-charge, IT-Cell, OSGU, Hisar

Asstt. Registrar

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Ref. No.: ....OSGU/Ro/26/2109 Date: ....28/07/2026.....

OFFICE ORDER

INFRASTRUCTURE DEVELOPMENT COMMITTEE

Subject: - Reconstitution of Infrastructure Development Committee

Preamble:

The Provision and maintenance of infrastructure is a basic necessity for any kind of organization. So is the case with universities. At university level, the need for infrastructure and its maintenance over the time is highly required due to changing nature of teaching learning method and ever increasing demand. For the purpose an Infrastructure Development Committee is formed to ensure that the University develops and maintains a physical infrastructure appropriate to a leading modern University and optimizes its use of space. The Committee is formed to deal all issues concerning future development of the physical infrastructure of the university.

Composition of the Committee (Quorum-04 members):

1) **Chairperson:**
   Dr. Sumesh Jain, Dean Admission
   Members:
2) Dr. Rakesh Dhiman, Registrar
3) Dr. Kuldeep Singh, SCM
4) Dr. Veerta Thakur, SET
5) Mr. Nitin Thakur, SET
6) Mr. Sonu Ram SET
7) Mr. Satywan Sandhu,
   Convener/Member Secretary
8) Dr Umesh, SET

Contact Details of Chairperson – jain.sumesh@yahoo.co.in, +91-9996789864

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Ref. No.: OSGU/RO/26/2107 Date: 28/07/2026

OFFICE ORDER

LIBRARY DEVELOPMENT COMMITTEE

Subject: - Reconstitution of Library Development Committee

Preamble:

The library of any academic organization is the foremost setup that helps in enhancing the conceptual knowledge of students. It is must to develop the library in terms of number of books, online resources, journal, newspapers and other reference material for the advanced knowledge of the students. A committee is hence required for holistic growth and development of library. This committee may be known as The Library Development Committee. This committee reviews and recommends policies for the Library, with particular attention to the collection budget and to the distribution of resources among academic divisions and units.

Composition of the Committee (Quorum-03members):

1) **Chairperson:**
   Dr. Deepa Khanna, Dean AIP
   Members:
2) Prof. Narender Kumar Chimni (External Expert)
3) Dr. Parbhat Nain, SYN
4) Dr. Meena Kundu, SSH
5) Adv. Sachin Goyal, SLS
   Member Secretary
6) Dr. Parshant, Librarian

Contact Details of Chairperson – deanaip@osgu.ac.in, +91-8222888083.

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Ref. No.: OSGU/RO/26/2/08 Date: 28/07/2026

OFFICE ORDER

MARKETING & PROMOTION COMMITTEE

Subject: - Reconstitution of Marketing & Promotion Committee

Preamble:

The Marketing and Promotion Committee is an advisory committee to the marketing department. Each committee member brings unique marketing experience and a wealth of knowledge to share. Their role is to act as a sounding board for marketing strategies and tools, develop and hone innovative ideas, and provide feedback on marketing activities. The job of the Promotion Committee is to promote OM Sterling Global University (OSGU) as the center of excellence, learning and research for the students and the community.

Composition of the Committee (Quorum-05 members):

1) **Chairperson:**
   Dr. Sumesh Jain, Dean Admissions
   Members:
2) Dr. Nisha Charaya, SET
3) Mr. Bhupender Yadav, SET
4) Dr. Deepak Garg, SET
5) Mr. Mewa Singh, Marketing
6) Mr. Tarun Bansal, Marketing
7) Mr. Dharamveer, Digital Marketing
   Convener/Member Secretary
8) Mr. Sachin Kajal, Marketing

Contact Details of Chairperson – jain.sumesh@yahoo.co.in, +91-9996789864.

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Ref. No.: OSGU/RO/26/2047 Date: 28/07/2026

OFFICE ORDER

MESS COMMITTEE

Subject: - Reconstitution of Mess Committee

Preamble:

Food is an integral part of human survival. It is always required to have hygienic meal for a better body and mind which should be learning oriented. We at OSGU also feel that our students must be provided with well-cooked hygienic food which makes them feel at home. In the pursuance of this objective, the Mess Committee plays a very significant role to satisfy the elementary need of the students.

Composition of the Committee (Quorum-06 members):

1) **Chairperson:**
   Dr. Rakesh Dhiman, DSSW
   Members:
2) Mr. Ravinder, Hostel Warden (Boys)
3) Ms. Manju, Hostel Warden (Girls)
4) Ms. G. Shiny, SAG
5) 3 Boys & 3 Girls Students (Nominated by DSSW)
   Member Secretary
6) Mr. Mohit, SHM

Contact Details of Chairperson – drrakesh@osgu.ac.in, +91-9817700910.

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Ref. No.: OSGU/RO/26/2101 Date: 28/07/2026

OFFICE ORDER

PROJECTS HANDLING COMMITTEE

Subject: Reconstitution of Projects Handling Committee

Preamble:

The best kind of research projects emerge from personal interests and/or commitment to a specific area of study. In the best case scenario, researcher will have time to explore various ideas within a particular vision, perhaps doing some informal writing in order to discover interests.

The projects funded by the external scientific and governing bodies are a boost to the scientific, infrastructure and credibility quotient of any university. Therefore, the committee will work in that direction which ultimately enhance the intellectuality of the academic team.

Composition of the Committee (Quorum-04 members):

1) **Chairperson:**
   Dr. N.P. Kaushik, Vice-Chancellor
   Members:
2) Dr. Ajay Kumar Poddar, G. COO & Provost
3) Dr. DeepaKhanna, AIP
4) Dr. Sunil Kumar Dwivedi, SAS
5) Dr. Pavitra B.V, SAG
6) Dr. Basanti, SAS
   Member Secretary
7) Dr. Hitesh Kumar, SPS

Contact Details of Chairperson – vc@osgu.ac.in, +91-9996789884.

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Ref. No.: OSGU/RO/26/2126 Date: 29/07/2026

OFFICE ORDER

SKILL DEVELOPMENT COMMITTEE

It is hereby notified that a **Skill Development Committee** is constituted at the University with the objective of promoting skill development, employability, industry readiness, internships, apprenticeships, entrepreneurship, and professional development among students.

The Committee shall coordinate and monitor various skill-development initiatives across the University and ensure effective implementation of skill-oriented programmes.

Composition of the Committee

1. Dr N.P. Kaushik - Chairperson
2. Dr Shobhna Poddar – Member
3. Dr Hitesh Kumar - Member
4. Dr Renu Sharma - Member
5. Dr Sunil Kumar Bainda - Member
6. Dr Shailesh Kumar – Member
7. Members: Nominated HODs/Faculty Representatives from various Schools/Departments
8. Member: Head – Entrepreneurship/Innovation/Incubation Cell
9. External Industry Expert(s): As nominated by the University
10. Student Representative(s): As nominated by the Committee
11. Member Secretary: Dean/Director – Skill Development

Major Functions of the Committee

- To identify skill gaps among students and assess industry requirements.
- To organize skill-development, vocational, technical and professional training programmes.
- To facilitate internships, apprenticeships, industrial visits and industry-based projects.
- To establish and strengthen collaborations with industries and professional organizations.
- To organize workshops, seminars, guest lectures and certification programmes.
- To promote communication skills, digital skills, employability skills and professional competencies.
- To encourage entrepreneurship, innovation and startup-related activities.
- To coordinate with the Training & Placement Cell for placement-oriented skill development.
- To maintain records of student participation, certifications, internships and training programmes.
- To collect student and industry feedback and continuously improve skill-development initiatives.
- To prepare an annual Skill Development Action Plan and submit periodic progress reports to the competent authority.

All Deans, HODs and concerned offices are requested to extend their full cooperation to the Committee for the effective implementation of skill-development activities across the University.

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Ref. No.: OSGU/RO/26/2049 Date: 25/07/2026

OFFICE ORDER

SPORTS & RECREATIONAL COMMITTEE

Subject: Reconstitution of Sports & Recreational Committee.

Preamble:

Like culture and art, recreation, leisure and sports activities play an important role in communities. There are many benefits include improving the health and well-being of individuals, contributing to the empowerment of individuals, and promoting the development of inclusive communities. Recreation, leisure and sports activities may involve individuals, small groups, teams or whole communities and are relevant to people of all different ages, abilities and levels of skill. The types of recreation, leisure and sports activities people participate in vary greatly depending on local context, and tend to reflect the social systems and cultural values.

Composition of the Committee (Quorum-03 members):

1) **Chairperson:**
   Dr. Sunil Kumar Bainda, SSH
   Members:
2) Dr. Parbhat Nain, SYN
3) Dr. Yuvraj Chahar, SCM
4) Dr. Krishan Kumar, SSH
5) Dr Umesh, SET
6) Dr. Meena Kundu, SSH
7) 4 Meritorious students (2 Boys+ 2 Girls from Fresh and Existing Students)
   Member Secretary
8) Mr. Dalip Singh, Dy. Director Sports

Contact Details of Chairperson – deanssh@osgu.ac.in, +91-9466288008.

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Ref. No.: OSGU/R0/26/2045 Date: 28/07/2026

OFFICE ORDER

STUDENTS DISCIPLINARY COMMITTEE (SDC)

Subject: - Reconstitution of Students Disciplinary Committee (SDC)

Preamble:

Every organization is supposed to follow the rules and regulation made to run the smooth working operation. For this, maintaining the discipline is highly expected. Even if it is the case of the university, the need of discipline is a matter of prime importance. Hence, the students discipline committee is formed in order to control the students through rules and regulations and channelization of their youthful energy into positive and creative direction, promotion of the manners, personality, character and civilization is the main attribute of the committee.

Composition of the Committee (Quorum-04 members):

Chairperson:

1. Dr. Kuldeep Singh, Dean SCM

Members:

2. Dr. Rakesh Dhiman, DSSW
3. Dr. Sunil Kumar Bainda, SSH
4. Dr. Gagandeep Kundu, SAS
5. Dr. Ritu Hooda, SCM
6. Mr. Rajesh Nandal, SET
7. Ms. Vibhuti
8. One Faculty from concerned School (M/F)

Member Secretary:

9. Adv. Neeraj Taneja, SLS

Contact Details of Chairperson – deanscm@osgu.ac.in, +91-9996789887

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Ref. No.: OSGU/RO/26/2102 Date: 28/07/2026

OFFICE ORDER

TRAINING & CAREER SUPPORT COMMITTEE FOR STUDENTS (TCC)

Subject: Reconstitution of Training & Career Support Committee For Students (TCC)

Preamble:

Students look forward to a well-established University which can offer training & career support services to its students. The main objective of any Training & Career Support Committee of the university is to bridge the gap between the demand of new talents from the industries and talents available in the school. With adequate training and support, students enhance their skills and understand how to showcase their abilities in the best possible way. This committee is mandated to ensure trainings and process of career supports for all eligible students.

Composition of the Cell (Quorum-03 members):

1) **Chairperson:**
   Dr. Shobhna Poddar, Group Executive Director
   Members:
2) Dr. Seema Ghanghas, SCM
3) Dr. Sunil Kundu, SPS
4) Dr. Meena Kundu, SSH
5) Dr. Parveen Sehgal, SET
   Convener/Member Secretary
6) Mr. Bhavya Vashisht, SAS

Contact Details of Chairperson – dcr@osgu.ac.in, +91-9817700699

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Ref. No.: OSGU/R0/26/2044 Date: 28/07/2026

OFFICE ORDER

ADMISSION COMMITTEE

Subject: - Reconstitution of Admission Committee.

Preamble:

Admission to any course is a basic step for a student to be a part of the OSGU. We at OSGU, strive hard to put every effort to do this exercise as easy as possible for the student. An Admission Committee is hereby of much importance that is responsible for the student admissions procedure in the different courses/program of the university. The admission committee endeavors to set the norms of the admission. This committee reviews admission requirements for all programs.

Composition of the Committee (Quorum-03members):

1) **Chairperson:**
   Dr. Sumesh Jain, Dean Admissions

   Members:
2) Dr. Rakesh Dhiman, Registrar
3) Dr. Nisha Charaya, SET
4) Mr. Nitin Thakur, SET
5) Mr. Sunil Arora, HoD, IT
6) Mr Mewa Singh, Marketing

   Member Secretary
7) Mr. Rahul Singal, SCM

Contact Details of Chairperson – jain.sumesh@yahoo.co.in, +91-9996789864.

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Ref. No.: OSGU/RO/26/203 Date: 28/07/2026

OFFICE ORDER

DEPARTMENTAL PROMOTION COMMITTEE

Subject: - Reconstitution of Departmental Promotion Committee

Preamble:

Every working organization always needs to be future oriented for its better sustainment. A succession plan will always be used as a measure to who replaces whom. Not only is this, but the promotion in various departments and at various level also important for individual growth. To give a solution to it, a committee named as Departmental Promotion Committee (DPC) is formed which assesses the suitability of employees for promotion on the basis of their cumulative annual performance and in longer duration. For unanticipated vacancies and new posts, DPC meetings should be held in the form of a review for the entire year, so that the departmental seniority is properly determined and maintained.

Composition of the Committee (Quorum-03 members):

1) **Chairperson:**
   Dr. Ajay Kumar Poddar, G. COO & Provost
   Members:
2) Dr. Rakesh Dhiman, Registrar
3) Dr. Shobhna Poddar, Group Executive Director
4) Dr. Mahender Poonia, Dean Curriculum
5) Mr. Vivek Verma, A.R
6) Mr. Dharmendar Gupta, Account Officer
   Member Secretary
7) Dr. Renu Sharma, Dean SAS

Contact Details of Chairperson – coo@osgu.ac.in, +91-9996789889.

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Ref. No.: OSGU/RO/26/2104 Date: 28/07/2026

OFFICE ORDER

EMPLOYEES WELFARE & GRIEVANCE REDRESSAL COMMITTEE

Subject: Reconstitution of Employees Welfare & Grievance Redressal Committee

Preamble:

Om Sterling Global University has always been keen on the overall development of the teaching and non-teaching staff and abides by their welfare. For offering the most effective services to all the staff members of the university, a committee named as Employees Welfare & Grievance Redressal Committee has been formed. This committee aims for overall development of staff members by applying different welfare schemes. This committee works for the benefit and welfare of the all staff and provides a channel to present their concerns. Not only this, but this committee is also entrusted the task of redressing the conflict, dispute and any kind of grievance taken place among employees. The committee is empowered to recommend the disciplinary action as & where is needed.

Composition of the Committee (Quorum-04 members):

1) **Chairperson:**
   Dr. Ajay Kumar Poddar, G. COO & Provost

   Members:

2) Dr. Rakesh Dhiman, Dean DSSW
3) Dr Krishan Kumar, SSH
4) Dr Veerta, SET
5) Dr. Basanti, SAS
6) Mr. Vivek Verma, A.R
7) Mr. Satyawan Sandhu, Administrator
8) Ms. Deepika Sehgal, Accountant

   Member Secretary

9) Mr. Tej Singh, IT

Contact Details of Chairperson – coo@osgu.ac.in, +91-9996789889.

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Ref. No.: OSGU/RO/26/2048 Date: 28/07/2026

OFFICE ORDER

EVENT & CULTURAL COMMITTEE

Subject : - Reconstitution of Event &Cultural Committee.

Preamble:

Apart from studies, a student must participate in extra-curricular activities. This is also required for the overall development of the student. In today's world, the students are assessed not only on the basis of their academic achievements, but participation in the extra-curricular activities also plays a vital role in it.

The committee named as literary and Cultural Committee is helpful in this regard as it encourages students for participation and involvement in several activities with a view to achieve the set goal of their cultural and psychological growth. The Committee ensures that the students are well acquainted about the university culture. The Committee ensures a platform to all the students to explore new culture dimensions and talents in various areas.

Composition of the Committee (Quorum-04 members):

1) **Chairperson:**
   Dr. Renu Sharma, Dean SAS
   Members:
2) Dr. Ondriylla, STE
3) Adv. Neeraj Taneja, SLS
4) Ms. Anjali Yadav, SHS
5) Dr. Anjali Saroha, SCM
6) Mr. Sumit Chugh, IT
   Convener/Member Secretary
7) Dr. Neena Sharma, SCM

Contact Details of Chairperson – deansas@osgu.ac.in, +91-9817700917.

Registrar

Endst No..... Dated: .....

A copy of the above forwarded to the following for information & necessary action;

1. OSD to Chancellor & Pro-Chancellor for information of the Hon'ble Chancellor & Pro-Chancellor
2. PA to the Vice-Chancellor (for kind information).
3. P.A. to the Group Chief Operating Officer & Provost (for kind information).
4. Assistant Registrar (Establishment)
5. All the concerned Members/ Officials and their personal file.
6. In-charge, IT-Cell, OSGU, Hisar

Asstt. Registrar

STERLING GLOBAL UNIVERSITY
(APPROVED BY UGC MINISTRY OF EDUCATION, GOVT. OF INDIA)
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+91 8255 099 999

Ref. No.: OSGU/Ro/26/2106 Date: 28/07/2026

OFFICE ORDER

EXAMINATION COMMITTEE

Subject: - Reconstitution of Examination Committee

Preamble:

The examination committee in OSGU is fully devoted for smooth conducting end semester/annual exams and to decide upon the promotion of the students in the next year of their studies or being graduated from the course they are enrolled into. The committee comprises of highly qualified confidential group of university's faculty/officials to conduct the examination on the basis of full integrity and honesty. The committee is also oriented towards handling the queries and grievances of the students (if any) in order to facilitate smooth operation of exams.

Composition of the Committee (Quorum-03members, Chairperson or MS):

1) **Chairperson:**
   Dr N.P Kaushik, Vice-Chancellor
   Members:
2) Dr. Pavitra B. V, SAG
3) Dr. Kuldeep Singh, Dean SCM
4) Dr. Renu Sharma, Dean SAS
5) Er. Rajesh Nandal, SET
6) Dr. Parbhat Nain, SYN
   Member Secretary
7) Dr. Saurabh Charaya, COE

Contact Details of Chairperson – vc@osgu.ac.in, +91-9996789884.

Registrar

Endst No. ..... Dated: .....

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1. OSD to Chancellor & Pro-Chancellor for information of the Hon'ble Chancellor & Pro-Chancellor
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+91 8255 099 999

Ref. No.: OSGU/RO/26/2043 Date: 28/07/2026

OFFICE ORDER

FACULTY SELECTION COMMITTEE

Subject: - Reconstitution of Faculty Selection Committee.

Preamble:

In the University system, the faculty or the teaching staffs are considered to be the backbone. A well-qualified and knowledgeable faculty member is an asset to the university. A faculty is the one who not only shapes the future of the students, but also creates image in public about the university. Hence, the selection of faculty must be done under strict norms and regulation. For the selection of faculties, UGC and other governing bodies frame and reframe the rules and guidelines at various times according to the changes in academic scenario. The formation of in house faculty selection committee is also helpful in this regard which helps in adhering to these guidelines and recommendations.

Composition of the Committee (Quorum-04 members):

1) **Chairperson:**
   Dr. N.P Kaushik, VC
   Members:
2) Dr. Ajay Kumar Poddar, G. COO & Provost
3) Dr. Sumesh Jain, Dean Admissions
4) Dr. Shailesh Kumar, Dean SET
5) Dr. Renu Sharma, Dean SAS
6) Dr. Shobhna Poddar, Group Executive Director
   Member Secretary
7) Dr. Rakesh Dhiman, Registrar

Contact Details of Chairperson – vc@osgu.ac.in, +91-9996789884.

Registrar

Endst No..... Dated: .....

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1. OSD to Chancellor & Pro-Chancellor for information of the Hon'ble Chancellor & Pro-Chancellor
2. PA to the Vice-Chancellor (for kind information).
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4. Assistant Registrar (Establishment)
5. All the concerned Members/ Officials and their personal file.
6. In-charge, IT-Cell, OSGU, Hisar

Asstt. Registrar