



# 'ONE POINT CONTACTS FOR STUDENTS'

List of the Responsible Faculty/Officer/Staff to be Contacted by the Students for Various Query/ Complaints/Suggestions

Overall Coordinator- Dr. Sangeeta (+91 98179 48783)

Updated on - 22.08.2024

Sr. No.	Area of Concern	Responsible Officer	Mob. No.
1	Regarding Course/Enrollment No./ Pending Documents	Ms Jyoti	8222888097
2	Fee Clarification & Confirmation	Ms. Vibhor	9996789881
3	Overall Discipline and Conflict among Students & Hospitalization	Dr. Kuldeep, Dean SCM & Dr. Rakesh Dhiman, DSW	9996789887, 9817700910
4	Hostel	Dr. Rakesh Dhiman, DSW	9817700910
5	Mess	Dr. Rajiv Kumar & Dr. Akshay Josh	9817700693, 9001862292
6	Gym	Mr Sonu Ram	9817930783
7	Canteen	Dr. Rakesh Dhiman & Mr Tarun Bansal	9817700910 & 9996789882
8	Medical	First Aid Room, Health Sciences Block	9996789890
9	ERP Login	Mr. Tej Singh	9996789863
10	Examination & Results	Ms Taranjeet Kaur	9817922784
11	Main Gate Pass (Boys Hostel- After Class Hours)	Mr. Shyam Singh	9817928984
12	Main Gate Pass (Girls Hostel- After Class Hours)	Ms. Manju, Warden	9996789865
13	Main Gate Pass (During Class Hours)	Concerned Dean + Warden for Hostellers	9817700920
14	Participation in the Cultural Program	Dr. Neena Sharma	8222880891
15	All International Students Affairs	Dr. Seema Ghanghas	9817700250
16	Bonafide Certificate & I-Card	Mr. Vivek Verma	8222888051
17	Leave Application	Concerned Deans/Incharge	
18	Library	Dr. Parshant	9817908584
19	Sports & Physical Activities	Dr. N.P. Giri	9817700918
20	Issues in Teaching, Labs & Academics	Concerned Deans	
21	Grooming, Training & Placement	Dr Amit Nandal	9817700699
22	Transport/ City Visit	Mr. Rajesh, Transport Incharge	9817628283
23	Uniform	Mr. Bhupender Sharma	Window-1, Ground Floor , Management Block
24	All type of Scholarships	Ms. Manesh	8222888082
25	Student Cousellor	Dr. Renu Sharma	9817700917
26	Suggestion and Complaint Box	PVC Reception Area & E-mail i.e <a href="mailto:stucon@osgu.ac.in">stucon@osgu.ac.in</a>	

**Dr. Rajender S Chhillar**  
Pro-Vice Chancellor