

OM Sterling Global University, Hisar has made secure and safe arrangement of transport facility for students, staff & faculty. The transport facility is available from various stations/stoppage.

All the buses reach the campus by **8:55 am (Approximately)** and leave the Campus by **4:40 pm (Approximately)** or as per scheduled activities / events in the University.

GENERAL

1. The transport facility, on payment basis, is arranged by the University to facilitate the Day Scholars. All the **buses are centrally managed by the University Administration.**
2. Transport facility is for the full academic semester and optional for the Day Scholars. Allotment is purely on first come first serve basis to the students who undertake to abide by the transport rules and regulations of the University.
3. The University reserves the rights to frame, amend, revoke, repeal and enforce the Rules & Regulations, as and when fit; and students deem shall be well versed and updated with the amended Rules & regulations as applicable on **notice board** from time to time. The University shall not be bound or responsible to intimate each student separately in any manner, in this regard.
4. University has complete authority to inspect transport vehicles including personal belongings during transit or at any time in and outside the campus.
5. The University reserves the rights to deny transport facility to any student on the grounds of misconduct/ Indiscipline.
6. Ragging, by law, is strictly prohibited. Any student who is traveling in the university bus found indulging himself / herself directly / indirectly in any activities like theft / ragging / fighting / quarrelling / use of abusive language / misbehave with fellow students, juniors / seniors or Staff members, shall be considered a serious misconduct /indiscipline and strict disciplinary action shall be initiated against him / her as deemed necessary or may be handed over to police for legal proceedings according to nature of offence for which entire responsibility lies on the concerned student.
7. Eve teasing and public display of affection are strictly prohibited in the University campus as well as during the transit. Any kind of violation will attract strict disciplinary action including expulsion from the University.
8. Use of any kind of intoxicants (like Drugs, Smoking, Drinking) Gambling, Playing Cards, Photography (without permission) etc., are strictly prohibited in the University Campus as well as during transit. Students involved in any such act shall be liable for STRICT disciplinary action.
9. The students availing the transport facility shall be responsible for all the personal belongings and the University management is not responsible for theft / loss of property during travel in bus.
10. All students must reach at their respective bus stops at least 10 minutes before the scheduled departure time of the bus. Students will board the buses from the assigned boarding point/location/stoppage only. They will board only that bus route that has been allocated to them and occupy the allotted seat only.
11. The Boarding is entirely at risk of the student availing transport facility. The University management does not own any type of responsibility towards compensation of any nature whatsoever.

12. In case of breakdown of the University Bus due to mechanical fault or any reason, no charges towards alternative conveyance would be paid, however full efforts shall be made to make alternate arrangement.
13. No one would be compensated for the distance covered by student for boarding the bus from designated point.
14. Buses will run on pre-determined routes as laid down by the University. Students will be assigned routes and pick up points. The same shall be subject to change from time to time.
15. Students are advised to occupy their bus seat at least 5 minutes before the departure from University campus. No one will catch the bus while it is in motion.
16. Any student found travelling in bus without having paid the transport fee, he/she shall be liable to be fined **Rs.250/-** for first time and if repeated, student shall be assumed as a regular traveler and charged full transport semester fee plus fine.
17. Students are advised to carry transport ID card (Bus Pass) all time during transit and are liable to produce the same as and when asked by the University authorities. Travelling without Bus Pass is strictly prohibited and for any violation a fine of Rs. 200/-will be imposed each time.
18. Students are liable to pay (twice the actual cost) for any damage caused by them to the transport vehicle or property therein either alone or jointly with others. In addition disciplinary action could also be initiated against them.
19. Students staying in the hostels are not permitted to travel in the buses until and unless they have been specifically authorized (written consent from transport Department) to do so.
20. No one plays music (Earphone music is permitted). No hooting, clapping, singing, loud talking in the bus is allowed.
21. In case of violation of any rules & regulation or any instruction issued by the University Management, a penalty, in form of forfeiting the amount deposited, fine or cancellation of bus pass including expulsion from the University may be imposed on the student.
22. Lost or stolen ID card can be re-issued on payment of Rs. 100/-.
23. The university uniform is must to board the transport.
24. For any transport related query, please refer to the following Officers: -
 - (a) Dean Students Welfare
 - (b) Manager Transport

ONLINE ALLOTMENT OF TRANSPORT FACILITY

1. Transport facility allocation is purely online.
2. Students will be able to choose the Station/Stoppage number from the available options only.
3. Seat can be occupied on the basis of availability of the seats in the bus.
4. Before EVERY semester/academic year (based on the case) bus facility shall be allotted online to students subject to clearance of pending dues, if any.
5. Bus facility can be withdrawn on disciplinary grounds.
6. Students are not permitted to change Bus route on their own. Strict disciplinary action shall be initiated against defaulters.
7. Student has to carry bus fee deposited receipt while coming to campus first time.

8. Bus Pass (Identity Card) will be issued to student on submission of bus fee deposited receipt to the university.
9. Validity of the bus pass is for the Current Semester/Academic Year.
10. The transport fee deposited for one semester will be valid till the term end exam.
11. Passes may not be sold, exchanged, given away, or purchased from any person or agency other than University Transport Department.
12. Students are expected to pay full transport fee. Partial payments/Installments would not be entertained.
13. Transport fee once paid will not be refunded /adjusted.
14. *Transport charges are subjected to revision every year.*

AMENDMENTS OF TRANSPORT RULES & REGULATIONS

The University reserves the right to modify / cancel or amend all or any of these rules and issues supplementary rules or amended rules without prior notice and shall be applicable with effect of notification of such amendment and the date on which the same is notified.

I have read all the instructions and agreed to abide them. In case of violation, university keeps all rights reserved to forfeit the amount deposited and withdrew the transport facility immediately.